

HOW TO TAKE THE ATI TEAS REMOTE PROCTORED EXAM

The ATI Test of Essential Academic Skills (ATI TEAS) Assessment measures your general knowledge in various content areas. Your performance indicates your readiness to begin a course of healthcare studies and is a predictive measure of your future success.

ATI is partnering with Proctorio to virtually proctor assessments. Proctorio is a remote proctoring platform that uses machine learning to proctor students from wherever they may be. Proctorio offers a variety of secure exam settings including video, audio, and screen recording designed to maintain the integrity of the assessment and ensure uncompromised exam results.

Follow the steps below to access and take the ATI TEAS Remote Proctored Assessment via your institution. Please make sure you have read and understand all of these requirements prior to your TEAS Exam Day.

- [STEP 1 – Check Technical Requirements](#)
- [STEP 2 – Register for the ATI TEAS Remote Proctored Exam at ATI](#)
- [STEP 3 – Install the Proctorio Chrome Extension](#)
- [STEP 4 – Perform the Pre-test Checklist](#)
- [STEP 5 – Log in to your ATI Student Account](#)
- [STEP 6 – Perform your System Diagnostic Tests](#)
- [STEP 7 – Take the ATI TEAS Assessment](#)

STEP 1 – Check technical requirements prior to registering for the TEAS

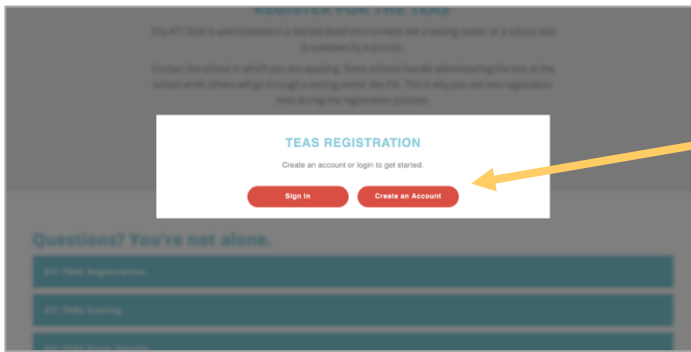
You must:

- Use Google Chrome™ Version 77 or later ([Download](#))
- Test on a PC or a Mac (a phone or tablet cannot be used):
 - PC – Windows 10 or later, minimum resolution 1024 x 600
 - Mac – Mac OS® X 10.11 or later, minimum resolution 1024 x 600
- [Enable Javascript](#) and [cookies](#) within your Google Chrome browser.
- Disable your [popup blocker](#) in Google Chrome browser.
- Have a microphone – either internal or external.
- Have a webcam (minimum resolution 320x240 VGA) – either internal or external.
- Ensure that your internet speed is at least 0.5 - 1 Mbps. You can test your internet speed using www.speedtest.net.

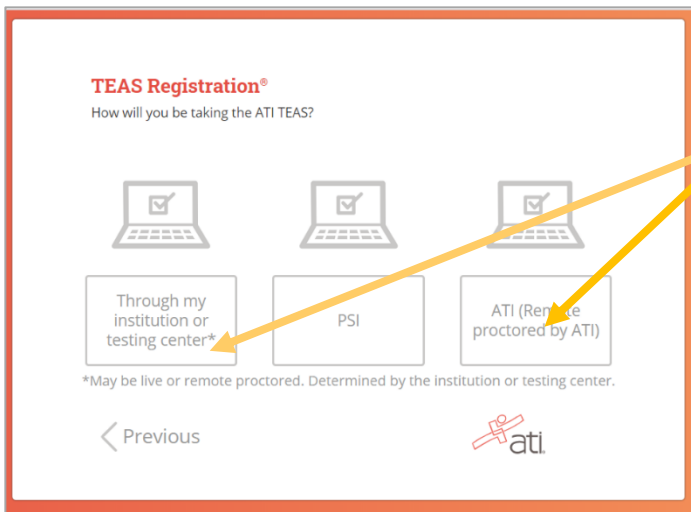
A full list of ATI's technical requirements are available at <https://www.atitesting.com/technical-requirements>.

STEP 2 – Register for the ATI TEAS Remote Proctored Exam

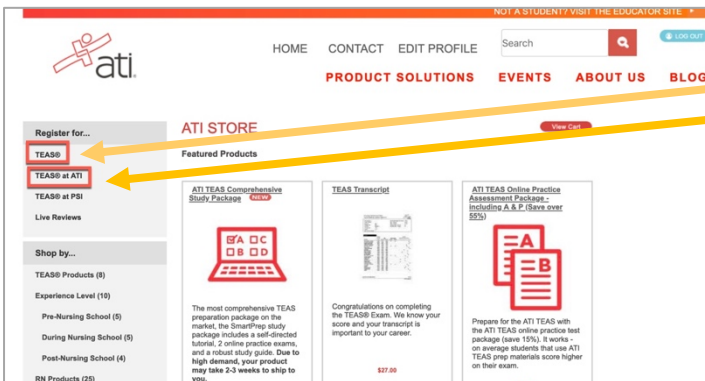
Visit www.atitesting.com/teas/register and click the **Register Now.**



If you already have an account with ATI, click **Sign In**. If not, you must create an account by clicking **Create an Account**.



After you create an account, you can register for the TEAS Exam. If you are creating an ATI Account for the first time, you will see this screen with three registration options. For a TEAS Remote Proctored Exam via your institution, select **THROUGH MY INSTITUTION**. For a TEAS Remote Proctored Exam via ATI, select **ATI (REMOTE PROCTORED BY ATI)**.



If you already have an ATI log-in, you will register via the online store. The same three options will be available on the left-hand navigation. Select **TEAS or TEAS at ATI**.

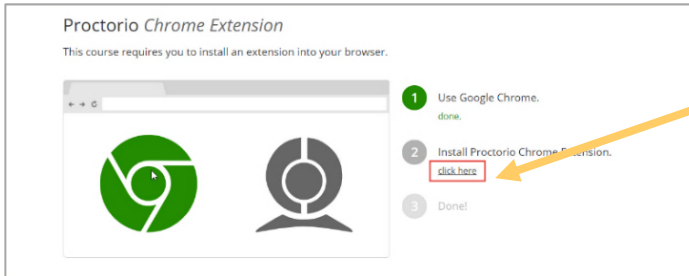
Choose the online TEAS session that works best in your schedule.

After you register, you will receive an email confirmation from ATI as well as important test information and system requirements. For ATI TEAS Prep including online practice exams, visit www.atitesting.com/teas-prep.

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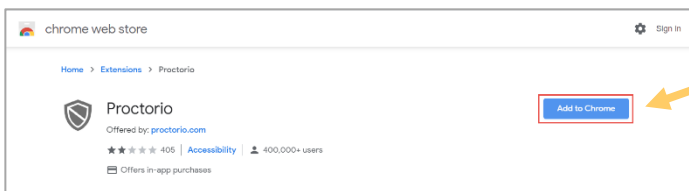
STEP 3 – Install the Proctorio Chrome Extension prior to test day

ATI remote testing requires that the user install the Proctorio Chrome Extension, which can be downloaded either before attempting to access an assessment (recommended) or at the time of the assessment. **Note:** You must use the Google Chrome browser to complete this process.

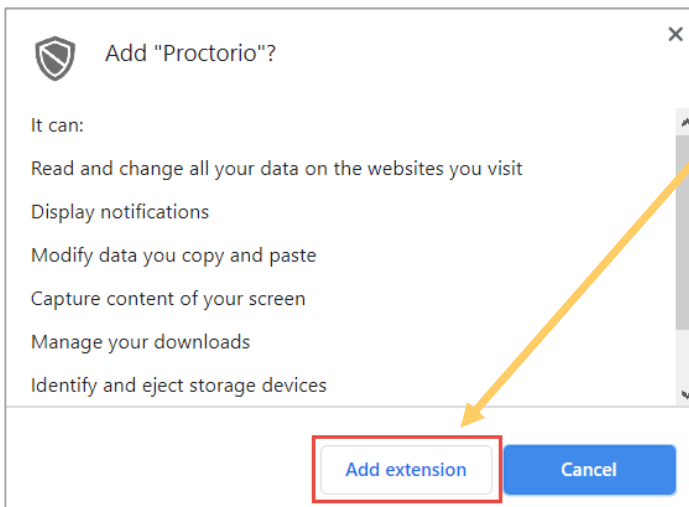


Navigate to the Proctorio *Chrome Extension* page either by:

- Entering the URL (<https://getproctorio.com/>) into the Chrome browser's address bar
- Opening your assessment card on the **MY ATI > TEST** tab.



On the Chrome Web Store, click **Add to Chrome**.



Review the list.

Click **Add extension**. When the download is complete, you will receive notification that Proctorio has been added to Google Chrome.

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STEP 4 – TEAS TEST DAY: Perform the pre-test checklist prior to exam start time

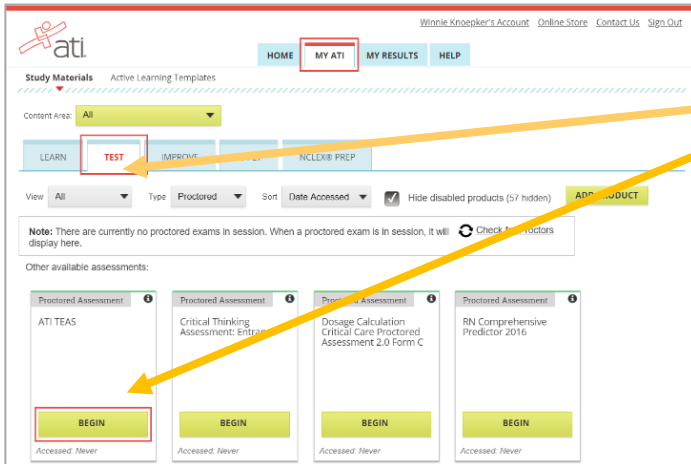
You must start your exam at the stated start time. We recommend you start this process 30 minutes prior to the start of your TEAS exam. If you do not start the exam within 30 minutes of the official start time, you will not be able to test. Exams will not be refunded or rescheduled due to late arrival.

- Make sure you are using a fully charged or plugged-in laptop or desktop computer with a webcam and microphone.
- Make sure you have Google Chrome and the Google Chrome Extension on your device. You **will not** be able to take the remote version of the ATI TEAS Exam with any other browser.
- Have a government-issued photo ID card available.
- Find a well-lit space and be ready for a desk scan prior to the assessment.

- Position your webcam from your shoulders up so that your face is fully visible.
- Prepare one piece of blank paper to be used during the exam. Please destroy the paper upon completion.
- Ensure that your internet speed is at least 0.5 - 1 Mbps. You can test your internet speed using www.speedtest.net.

Non-compliance with the above may invalidate your test attempt.

STEP 5 – TEAS TEST DAY: Log into your ATI student account



Log in to your ATI student account and then click **MY ATI > TEST**.

Then select the ATI TEAS proctored assessment card and click **BEGIN**.

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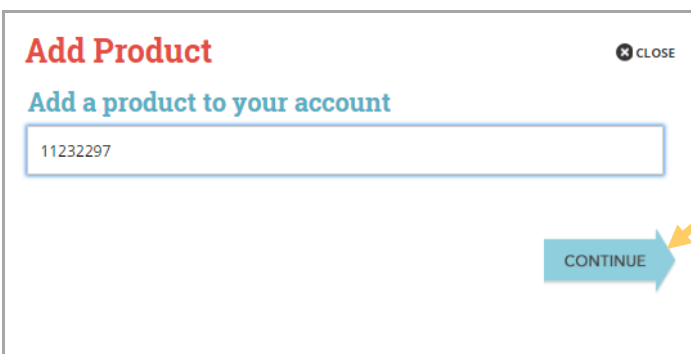
STEP 5a - Enter your TEAS Assessment/Product ID (if you do not have a TEAS proctored assessment card).

If you are taking an ATI TEAS Remote Proctored Exam through your institution, you will **receive** your assessment/product ID via the proctor from your institution. If you are taking the ATI TEAS Remote Proctored Exam at ATI, you will receive your TEAS Assessment ID via email.

Manually add the assessment ID



On the Student HOME page, click **Add Product** in the upper-right corner to open the **Add Product** window.



On the **Add Product** window, enter the Assessment ID provided by the proctor at your institution.

Click **CONTINUE**. A confirmation message displays when your product has been added:

Assessment 11232297
Successfully Added.

The Before you Begin page opens.

Go to STEP 6: Perform your System Diagnostic Tests

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STEP 6 – TEAS TEST DAY Perform your system diagnostic tests

It is essential that you perform the following steps completely, and in the order presented.

After you have entered your Assessment ID, your ATI TEAS Assessment card should appear under **MY ATI > TEST** tab.

Locate your TEAS Assessment card and click **Begin**.

The **Before you Begin** page provides information about your remote proctoring experience, including instructions, restrictions, and data collected during the assessment. Be sure to read all the instructions on this page.

When you are ready to proceed, scroll to the bottom of the page and click **Start exam pre-checks**.

Warning: Although your computer has enough RAM installed, only 116GB is available at this moment. This is at or below the minimum requirement of 2GB. We recommend restarting your computer or closing other programs before proceeding. [Learn more about what this means.](#)

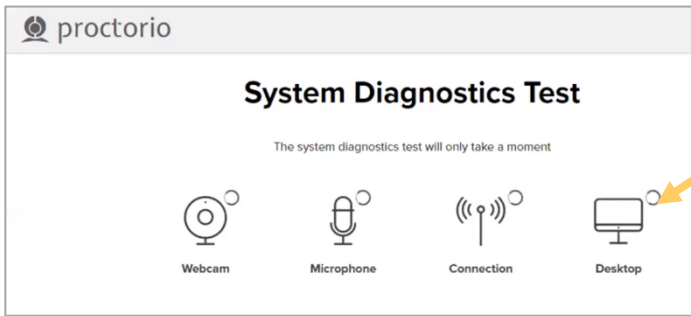
By continuing, you acknowledge that your exam is likely to crash. Your exam administrator will be notified you skipped this warning.

Warning: This computer's processing power (CPU) is at or below the minimum requirements. We recommend using a different computer. [Learn more about the minimum system requirements to use Proctorio.](#)

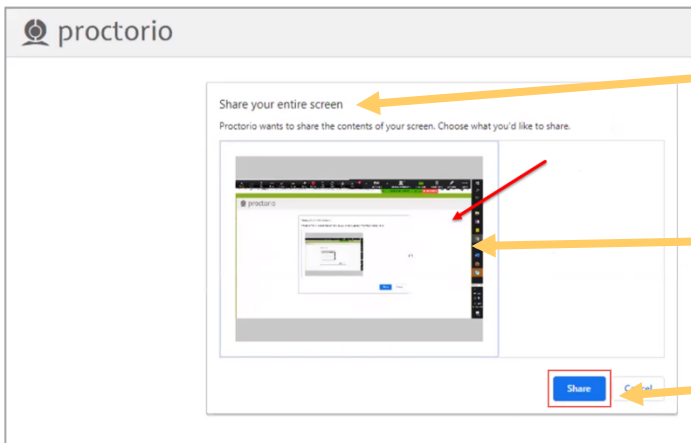
Warning: This computer is only running on battery power (96%). We recommend you plug this computer in before continuing.

➡ **IMPORTANT:** At the bottom of the page, you may see a warning regarding RAM or your CPU. We recommend closing all other programs and/or windows and plugging in your computer. You should be able to proceed to the exam pre-checks regardless of these warnings.

➡ However, if you choose to proceed after these warnings, your test experience may not be optimal. Make sure you meet the system requirements before test day!



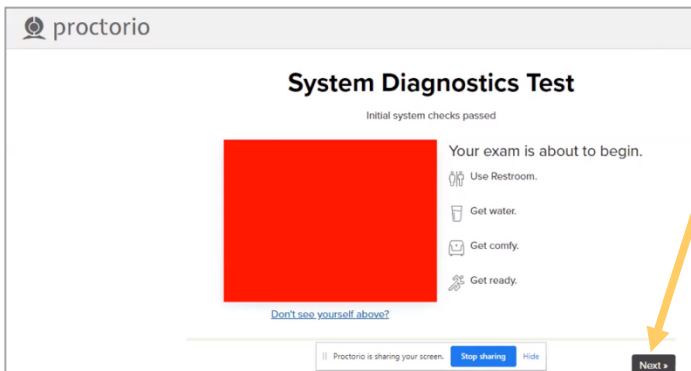
On the **System Diagnostics Test** screen, Proctorio checks your camera, microphone, internet, and computer. After the system has completed its checks, click **Next** at the bottom of the screen.



This screen is prompting you to allow screenshare. There are two steps to sharing your screen.

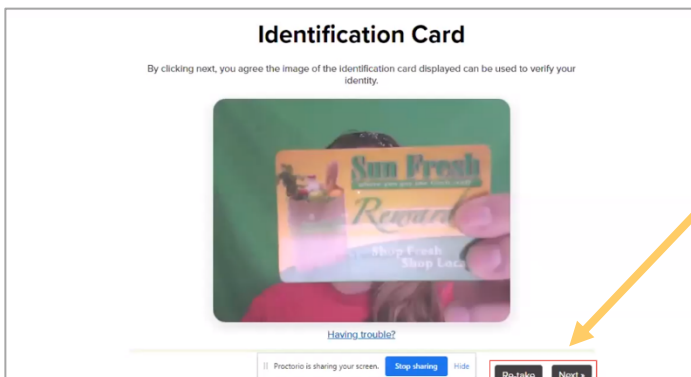
IMPORTANT: First, you must click the image of the screen to select it. This turns the **Share** button blue.

Click **Share**.



This message displays when the system checks are complete.

Click **Next**.




You will then be asked to show your photo ID to the camera. This scan is used to validate your identity.

Note: If the system has trouble capturing the image, click **Having trouble** to scan the image manually.

Click **Next** to proceed.

Webcam Image Test

To verify your webcam is working correctly, please make sure your face is well lit, centered, and clearly visible.



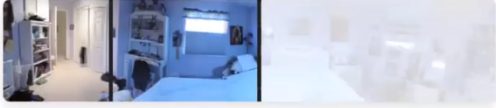
Proctorio is sharing your screen. [Stop sharing](#) [Hide](#) [Begin camera test >](#)

The site will conduct a webcam image test. The system will take five photos to verify that your webcam is working correctly. Click **Begin camera test**.

Important: Make sure that you are in a well-lit space with minimal glare on the camera. If you are not in a well-lit room, your camera might not be recognized, and you will not be able to proceed.

Room Scan

We need you to take your camera and scan your test environment.



At the very beginning of your exam, you will be asked to show your exam environment. You must slowly move your webcam, showing the surrounding and desk area. If you are using notes, calculators or textbooks, please clearly show these items.

Sometimes this can be tricky, especially when using a built-in webcam. Before moving on, we recommend you visit the [help center article](#).

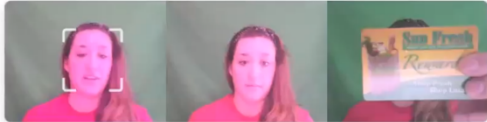
[I understand >](#)

Proctorio is sharing your screen. [Stop sharing](#) [Hide](#)


Next, you will be asked to show your exam environment by using your device's camera to scan the desk where you will be testing.

Click **I understand** to begin the desk scan.

Please sign the exam agreement below



By clicking "I agree" I represent and warrant that I, 4815421, am the person whose name is associated with the login used in this assessment system. I further certify that I am the person whose name appears on the identification presented and that said identification is legible in the image shown. I understand the prohibited actions and code of conduct as described in the applicable policy of this institution. If over the age of 18, I acknowledge that I have read and agree to the [Terms of Service](#), and to the [Privacy Policy](#). If under the age of 18, I understand that when my parent or legal guardian provided consent to the institution for my access to the Services, they consented to the same terms and privacy policy. If I or my parent or legal guardian have any questions, we will contact Proctorio before clicking "I agree" or otherwise using the Services. If I am under 18, I understand that my parent must sign the agreement below and that by signing, my parent or legal guardian is providing express consent to access the Services, which includes the collection of my information as described in the privacy policy. Sign the agreement below to begin the exam.

Clear  4815421 [Accept](#)

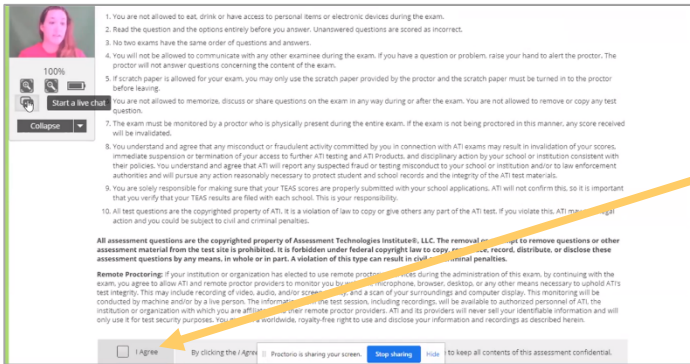
Proctorio is sharing your screen. [Stop sharing](#) [Hide](#)

Finally, you'll be asked to sign the exam agreement.

Click **Accept** to proceed to your exam instructions.

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STEP 7 – Take the ATI TEAS Assessment



1. You are not allowed to eat, drink or have access to personal items or electronic devices during the exam.

2. Read the question and the options entirely before you answer. Unanswered questions are scored as incorrect.

3. No two exams have the same order of questions and answers.

4. You will not be allowed to communicate with any other examinees during the exam. If you have a question or problem, raise your hand to alert the proctor. The proctor will not answer questions concerning the content of the exam.

5. If scratch paper is allowed for your exam, you may only use the scratch paper provided by the proctor and the scratch paper must be turned in to the proctor before leaving.

6. You are not allowed to memorize, discuss or share questions on the exam in any way during or after the exam. You are not allowed to remove or copy any test question.

7. The exam must be monitored by a proctor who is physically present during the entire exam. If the exam is not being proctored in this manner, any score received will be invalidated.

8. You understand and agree that any misconduct or fraudulent activity committed by you in connection with ATI exams may result in invalidation of your scores, immediate suspension or termination of your access to further ATI testing and ATI Products, and disciplinary action by your school or institution consistent with their policies. You understand and agree that ATI will report any suspected fraud or testing misconduct to your school or institution and/or to law enforcement authorities and will pursue any action reasonably necessary to protect student and school records and the integrity of the ATI test materials.

9. You are solely responsible for making sure that your TEAS scores are properly submitted with your school applications. ATI will not confirm this, so it is important that you verify that your TEAS results are filed with each school. This is your responsibility.

10. All test questions are the copyrighted property of ATI. It is a violation of law to copy or give others any part of the ATI test. If you violate this, ATI will take legal action and you could be subject to civil and criminal penalties.

All assessment questions are the copyrighted property of Assessment Technologies Institute®, LLC. The removal, copying, or distribution of any questions or other assessment material from the test site is prohibited. It is forbidden under federal copyright law to copy, reproduce, record, distribute, or disclose these assessment questions by any means, in whole or in part. A violation of this type can result in civil and criminal penalties.

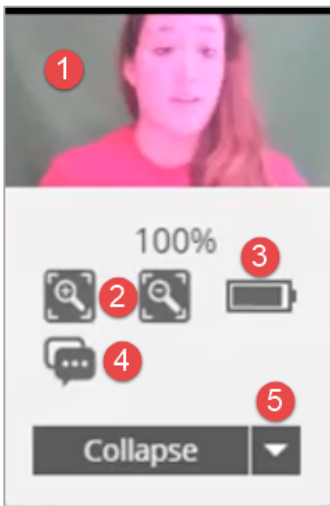
Remote Proctoring: If your institution or organization has elected to use remote proctoring services during the administration of this exam, by continuing with the exam, you agree to allow ATI and remote proctor providers to monitor you by using a microphone, browser, desktop, or any other means necessary to uphold ATI's test integrity. This may include recording of video, audio, and/or screen activity and a scan of your surroundings and computer display. This monitoring will be conducted by machine and/or by a live person. The information generated during the test session, including recordings, will be available to authorized personnel of ATI, the institution or organization with which you are affiliated, and/or remote proctor providers. ATI and its providers will never sell your identifiable information and will only use it for test security purposes. You acknowledge that ATI has a worldwide, royalty-free right to use and disclose your information and recordings as described herein.

I Agree By clicking the I Agree button, Proctorio is sharing your screen. [Help/FAQ](#) To keep all contents of this assessment confidential.

Read all the information and instructions for the exam and then select **I agree** at the bottom of the page.

After your proctor approves you, the **Start/Resume** button appears at the bottom of the page. Click the **Start/Resume** button to launch your exam. (The **Start/Resume** button will not be available until the proctor approves you).

Note: You might have to move the screen sharing banner at the bottom of the screen to see the **Start/Resume** button.



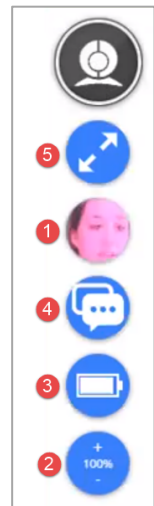
1. Webcam feed

2. Zoom level

3. Battery status

4. Start a live chat (with Proctorio personnel)

5. Collapse/Expand quiz tools



5. Collapse/Expand quiz tools

1. Webcam feed

2. Zoom level

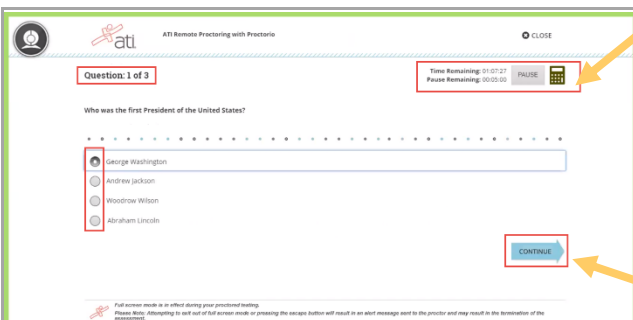
3. Battery status

4. Start a live chat (with Proctorio personnel)

The Quiz Tools window on the left is the default display. If you choose to collapse the window, you will see the tool icons shown on the right.

- 1 Webcam feed
- 2 Zoom level
- 3 Battery status
- 4 Start a live chat (with Proctorio personnel)
- 5 Collapse/Expand quiz tools

Note that if you experience any issues with the system, you can begin a live chat with a Proctorio employee. This will not connect you with your instructor.



Question 1 of 3

Time Remaining: 01:07:27


Pause Remaining: 00:00:00

Who was the first President of the United States?

- George Washington
- Andrew Jackson
- Woodrow Wilson
- Abraham Lincoln

CONTINUE

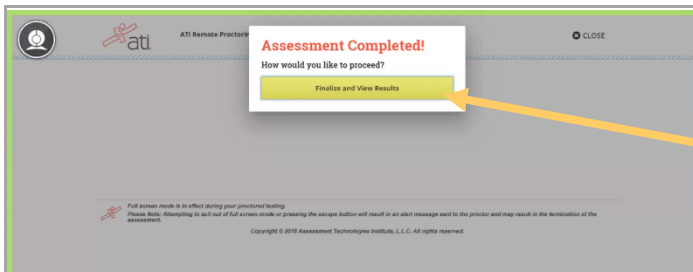
Full screen mode is in effect during your proctored testing. Please Note: Attempting to exit out of full screen mode or pressing the escape button will result in an alert message sent to the proctor and may result in the termination of the assessment.

For the ATI TEAS assessment, all questions are multiple choice. In the upper-right corner, you will see your time remaining and the online calculator. Click the **Calculator** icon to access it. 

For the multiple-choice questions:

- Radio buttons are placed to the left of each of your answer options.
- An answer is only submitted when you click **CONTINUE**.
- You can change your answer any number of times and to any option before you click **CONTINUE**.

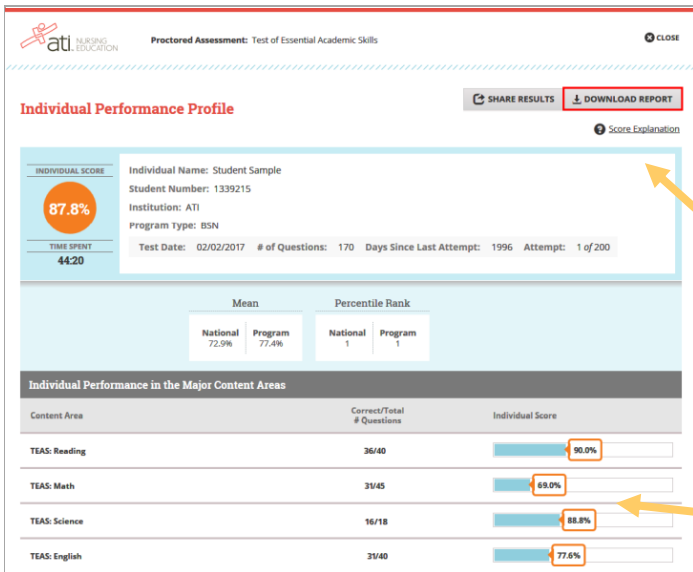
IMPORTANT: If you attempt to exit from full-screen mode or refresh your screen, or if you press the **Escape** button, an alert message will be sent to your proctor, potentially resulting in the termination of your assessment.



When you reach the last question of your assessment, the **Assessment Completed** window displays.

Click **Finalize and View Results** to complete your assessment.

When you complete the assessment, your Proctorio session will end, and your results will be available.



When you complete an ATI TEAS Assessment, your Individual Performance Profile (IPP) launches in a new window. The IPP summarizes the results from your assessment.

Click **DOWNLOAD REPORT** to view your results in a user-friendly PDF format that can be saved, printed, or e-mailed.

Click **Score Explanation** to help you understand the information in the IPP and how your scores were calculated.

Your IPP also provides your scores in the individual content areas, showing the number of questions you answered correctly and your scores as percentages.

Assessment Name	Date Completed	Individual Score	National Mean	Program Score	Program Percentile
ATI TEAS	11/3/2016	80.7%	65.6%	89	Advanced
Reading		80.0%	72.4%	75	
Math		93.8%	68.6%	96	
Science		74.5%	57.2%	86	
English and Language Usage		75.0%	66.3%	79	

Your Individual Performance Profile can also be accessed from the **MY RESULTS** tab.

Click an assessment's link to view the IPP for that assessment.

ATI TEAS Remote Proctored Exam Support

General customer prior to your ATI TEAS Exam: Contact ATI Support at 1-800-667-7531.

ATI TEAS via your Institution:

For Issues with Assessment ID: Please contact your institution administering the TEAS.

Issues during the exam: If you experience technical issues after you have launched your assessment, contact Proctorio directly via the chat option in the Quiz Tools window.

ATI TEAS at ATI:

Issues on exam day: Contact ATI Test Security at 1-844-956-2790 (this number is only available during exam hours).

Issues during the exam: If you experience technical issues after you have launched your assessment, contact Proctorio directly via the chat option in the Quiz Tools window.

Note: You can print this document and have it available prior to the start of your TEAS Exam. However, you must remove this document from your test area before starting the exam process. During the exam, you are only allowed one piece of blank scratch paper.
